



Peer Review 2023

The LDC has put together the framework for Peer Review which is recognised by the GDC and is part of verifiable CPD. The main framework has been done by Mr H Ali Ismail for whom we are very grateful.

Peer review is a useful tool for clinicians within general practice to come together and review and evaluate works or procedures in practice settings or related to secondary care. It is designed to improve the quality of a service offered to patients. It is usual that the group is between 4-12 people and this can be anyone who has a GDC number can participate and it is better for a mix of those to include nurses, technicians, therapists and dentists. Peer review and Audit are seen as an essential CPD mix for the GDC.

We have produced documents to help you with the process and help the facilitator of each group. These will be sent to all practices and also put on the LDC website.

Kat (LDC Secretary) will be a point of contact within the LDC for help along the process and to issue the funds and vCPD at the end of the year after the paperwork has been submitted.

ldcsheffieldsec@gmail.com is the contact email.

It is usual that Peer Review in practice would take about a year to complete and consist of about 5 meetings throughout the year. One meeting is to set things up and then 4 meeting on topics.

There will be funding for each group through the LDC which consists of one payment to the facilitator of £374 for each meeting. This is based on the British Guild Rate for 2023/24 and then a reimbursement of up to £25 for each participant for food, drink and then the room hire at each meeting. The food and drink reimbursement and room hire will be claimed back through the LDC via receipt produced.

The facilitator will need to watch the training video to be aware of what to do for this role and that can be found at the end of this letter. It is an hour long and you will receive vCPD for doing so if you follow the guidance at the end of the training.

You can pick any four topics that you like to explore. On the National Peer Review Toolkit (Peer review for the Dental Team which can be found on the LDC website) on page 29 there is a list of topics for peer review and also templates for the agenda for each topic. These are extremely useful and you are welcome to use any of them.

It might be useful to follow the meeting guidance below:

Meeting 1: All group members meet, decide on the facilitator, decide on the topics, dates and decide where to meet each meeting.

In between meeting 1 and 2: Facilitator emails the LDC with the group details and topics and claims the first funding, PR1 form. They set the first agenda and emails the other members of the group to prepare for the next meeting.

Meeting 2: One group member presents the first topic and leads the first topic discussion.

In between meeting 2 and 3: Facilitator fills in the relevant pages of the PR2 form for the end of topic and sends the topic report form to the LDC and sends out the agenda for the next meeting to the group.

This is then repeated for all of the topics.

When the cycle has ended, the facilitator sends the final PR2 to the LDC to receive the vCPD for the year for all members.

If there are any questions during the process then Kat will try and answer them and also can contact specialists if difficult points arise.

Facilitator Video:



PEER REVIEW FOR THE DENTAL TEAM

FACILITATOR TRAINING

Hassan-Ali Ismail
Clinical Leadership Fellow in Community Dentistry,
HEE